



PRODUCTIVITY IMPROVEMENT CENTER

AS9100 INTERNAL AUDITOR

3 Days

FEE: \$ On-site pricing applies

CEU's = 2.4

BRIEF DESCRIPTION:

- This course is designed to teach you how to troubleshoot your own operation for the compliance to the AS9100 Aerospace Standard. Participants will be shown how to utilize auditing techniques in their own full-time work environment.
- Customers may add a fourth day to this course when held at their facility in order for auditors to conduct an actual audit under the direction of their instructor. This activity will allow for a critique of each auditor's performance.

OUTLINE OF TOPICS COVERED:

1. Review of the AS9100 Standard (An Auditors Perspective)
2. Quality System Requirements AS9100 (Section by Section)
3. Purposes and Forms of Quality Documentation
4. Nature of Quality Audits
5. Auditors and Lead Auditors
6. Audit Planning
7. Preparation and Use of Checklists
8. Opening Meeting
9. Communications
10. Executing the Audit
11. Nonconformances
 - Objective evidence
 - Recording nonconformances
 - Classifying nonconformances
12. Closing Meeting
13. The Audit Report
14. Corrective Action
15. Follow-up

WHO SHOULD ATTEND:

- Individuals who will manage, conduct or participate in internal audits.

BENEFITS:

- This course will enable an organization to qualify their internal auditors to conduct both first party and second party audits of their own facility, as well as, sister facilities and suppliers.
- Auditors will not only learn how to ensure that the quality management system is implemented as written, but also to determine its effectiveness and identify opportunities for continual improvement.

PREREQUISITES:

- Delegates will benefit from having exposure to the AS9100 standard prior to the training, however, it is not mandatory.

